

KAUFMAN & CANOLES

attorneys at law



Commercial Real Estate Attorney

Kaufman & Canoles is a highly respected corporate law firm with nine offices located throughout Virginia and North Carolina. We are well established in the legal community, with an excellent reputation with the judiciary as well as other attorneys. We have built our reputation on quality client services. We promote a culture of teamwork and a “can do” attitude. We keep abreast of changes in the law, we are readily accessible, and we render service in a timely manner. In short, we hold ourselves to the highest standards, and we are zealous, compassionate advocates for our clients.

The Kaufman & Canoles **Norfolk** office is seeking an experienced and highly qualified **Commercial Real Estate Attorney**. The successful candidate will have between 6 or more years of relevant experience, demonstrable analytical and problem solving skills, strong written and verbal communication skills and proficiency in Microsoft Word, Outlook and Excel.

Responsibilities:

- ... Draft purchase and sale agreements, letters of intent, deeds, etc. for commercial real estate transactions
- ... Handle real estate acquisitions and dispositions, including negotiation of purchase and sale agreements, manage the property evaluation process (including matters of the title and survey), prepare transaction documents, and manage the closing process
- ... Coordinate and direct the review, management and preparation of commercial leasing and acquisition documentation
- ... Review, analyze, prepare, and negotiate agreements for use in retail, industrial, and mixed-use developments including Reciprocal Easement Agreements (REA's) and Declarations of Covenants, Conditions, and Restrictions (CC&R's)
- ... Review, analyze, prepare, and negotiate various agreements and instruments relating to leasing or other forms of occupancy including letters of intent, ground leases, assignments, subleases, renewals and amendments, workouts in and out of bankruptcy, SNDAs, estoppels, license agreements, temporary workspace agreements, and other similar instruments and agreements

Required Skills:

- ... Minimum six years job experience as a commercial real estate attorney with transactional experience
- ... Skilled at meeting deadlines under significant time pressure

- ... Ability to handle multiple tasks simultaneously with a high degree of professionalism and client orientation
- ... Excellent organizational skills, attention to detail and ability to prioritize and work independently.
- ... Ability to manage time and resources effectively and independently

Education:

- ... *Juris Doctorate* degree from a law school accredited by the American Bar Association with an outstanding academic record
- ... Admission to the Virginia Bar in good standing or the ability to waive in
- ... During employment, must meet requirement for continuing licensure for law practice; some opportunities for obtaining in-house CLE through Kaufman & Canoles will be available

Benefits:

Kaufman & Canoles offers a generous compensation and benefits package which includes a competitive salary, medical, dental, life insurance, 401(k)/profit sharing, paid time off, and long term disability.

Kaufman & Canoles is committed to equal employment opportunity in all aspects of our employment and retention practices and decisions.